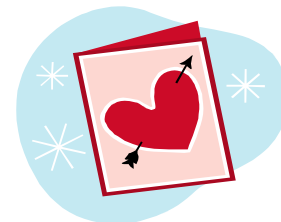




FEBRUARY 2012



LYCOMING/CLINTON/NORTHUMBERLAND REGION

REQUIRED TRAININGS	DATE	TIME	PLACE
DAY TRAININGS			
BBP/Infection Control	Thursday, February 23 rd	1:00 p.m. - 4:00 p.m.	Training Room
CPR/AED (see dress code below)	Tuesday, February 7 th	9:00 a.m. - 11:30 a.m.	Training Room
	Wednesday, February 22 nd	1:00 p.m. - 3:30 p.m.	Training Room
	Monday, February 27 th	9:00 a.m. - 11:30 a.m.	Training Room
Rights & Abuse	Monday, February 6 th	1:00 p.m. - 4:00 p.m.	Board Room
	Friday, February 10 th	9:00 a.m. - 12:00 p.m.	Board Room
	Friday, February 24 th	1:00 p.m. - 4:00 p.m.	Board Room
NIGHT TRAININGS			
BBP/Infection Control	Monday, February 13 th	5:00 p.m. - 8:00 p.m.	Board Room

ENRICHMENT TRAININGS	DATE	TIME	PLACE
DAY TRAININGS			
HCQU: Maintaining Confidentiality	Tuesday, February 7 th	2:30 p.m. - 3:30 p.m.	Board Room
HCQU: Maintaining Confidentiality	Wednesday, February 8 th	7:30 a.m. - 8:30 a.m.	ATF Kitchen
Med Train the Trainer (Residential Only)	Thursday, February 23 rd	9:00 a.m. - 12:30 p.m.	Board Room

ORIENTATION TRAININGS	DATE	TIME	PLACE
Agency Orientation	Friday, February 3 rd	9:00 a.m. - 1:00 p.m.	Board Room
Employee Orientation	Wednesday, February 1 st	8:00 a.m. - 4:30 p.m.	Training Room
	Thursday, February 2 nd	8:00 a.m. - 4:30 p.m.	Training Room
DRESS CODE: Short or long sleeve tops that fully cover the upper body, long, comfortable pants or jeans that are not too loose or too tight as well as closed-toe shoes are required	Friday, February 3 rd	8:00 a.m. - 3:00 p.m.	Training Room
	Monday, February 13 th (HR)	1:00 p.m. - 4:30 p.m.	Training Room
	Tuesday, February 14 th	8:00 a.m. - 4:30 p.m.	Training Room
	Wednesday, February 15 th	8:00 a.m. - 4:30 p.m.	Training Room
	Thursday, February 16 th	8:00 a.m. - 4:30 p.m.	Training Room
	Friday, February 17 th	8:00 a.m. - 3:00 p.m.	Training Room
	Monday, February 27 th (HR)	1:00 p.m. - 4:30 p.m.	Training Room
	Tuesday, February 28 th	8:00 a.m. - 4:30 p.m.	Training Room
	Wednesday, February 29 th	8:00 a.m. - 4:30 p.m.	Training Room

HCQU: MAINTAINING CONFIDENTIALITY

Do you know four ways that confidentiality can be broken while on the job? What is HIPPA, what does it have to do with you? Join us and get some valuable information!

Tuesday, February 7 th	2:30 p.m. - 3:30 p.m.	Board Room
Wednesday, February 8 th	7:30 a.m. - 8:30 a.m.	ATF Kitchen

Training Calendar Available on Website: www.heionline.org

Those trainings listed in bold print are non human service training hours

